



## Bellbrook Music Boosters

03May2021

7:15 pm

Zoom Video Call, #193 156 9591

Meeting Recorded in its Entirety

### General Membership Meeting Minutes

#### Call to Order:

#### Roll Call: *Appendix A*

#### Welcome:

#### Approval of the General Membership Meeting Minutes, 01March2021:

- James Glover, 1<sup>st</sup> motion, Danielle Woeste, 2<sup>nd</sup>, All Approved

#### Old Business:

- **Middle School Liaison**
  - Ideally, this would be a parent that has children at both BHS and BMS.
  - It is proposed that a newsletter be sent via email once a month. The newsletter will contain: important information regarding the music program, answers to frequently asked questions, ways for parents/guardians to get involved, and volunteer opportunities, as well as Booster meeting minutes.
  - Rachele Alban and Phoebe Dickman will spearhead this effort, along with Mrs. Siler.
- **Berns Spring Flower Sale**
  - Heather Newell, Chair of the Spring Flower Sale, reports that the fundraiser was a great success. We had impressive participation by the 6<sup>th</sup> and 7<sup>th</sup> grade students. We are currently looking at ideas for next year for new opportunities.
  - Heather offered a huge thank you to everyone that was involved in selling and dispersing flowers.
  - 2021 Total sales: \$18,992.50. Expenses: \$11,397.50. (Includes Student Credits: \$1,630). Net Profit: \$7,595.
  - Melanie has put all of the student credits into Charms.

#### New Business

- **Treasurer's Report– *Appendix B***
- **Board of Trustee's Report**
  - Trustee Chair Larissa Scott reports that the Trustees has a meeting on 27Apr2021.
  - The new roles are as follows:

### Role Assignments:

- o Chairperson: Larissa Scott
  - o Communications: Rachele Alban
  - o Membership: Phoebe Dickman
  - o Finance: Karen Beidelschies
  - o Ways and Means: Jon Selvaraj
  - o Sponsorship: Rod Silva
  - o Logistics: Jen Volmer
- Please contact Larissa if you have any questions and/or are able to assist the Music Program in any way. We especially need assistance the Food Committee and Social Committee for Band Camp and the Marching Band Season.

### ● **Officer's Report**

- President Melanie Glover reports that it is time again for the annual Financial Audits. If you would like to help with Music Program and Music Boosters without taking on an actual position, this is a great way to get involved. Please contact Treasurer Kevin Hobbs.

### ● **Director's Report– Appendix C**

- Mr. Soloman requests volunteers to assist with sanitizing bleachers and ticket scanning at the upcoming May Concerts.
- The 2021 Marching Band Co-Drum Majors will be: Madeline Bartlett and Amanda Seger.
- The Marching Drum Major will be: Natalie Rodenroth.

### ● **Administrator's Report**

- Not present at this time, but the Administration continues to offer their full organizational and logistical support to all of Bellbrook's Music Programs.

### ● **Fundraising:**

#### ▪ **Dine Outs:**

Kristin Selvaraj reports that the Boosters will receive \$950 from the April Elsa's Dine Out.

The next Dine Out will be with Panda Express on 20May2021. It is a national Dine Out that requires a code specific to our Music Program. Orders may be placed ONLINE ONLY. The code will be forthcoming.

Additional Dine Outs are limited at this time due to restaurants still being impacted by/from Covid, as well as them being understaffed. We will resume Dine Outs in August.

### Open Forum:

- Melanie shares that we need to grow our Music Boosters and the amount of Parent/Guardian involvement. We need to engage others to join committees, as well as share their gifts and strengths.
- Vice President Danielle Woeste reports that while we be attempting to have in-person meetings for the July Booster Meetings. We will still try to have an online presence, but we may move to a Google Meet forum, as opposed to Zoom.
- Jen Volmer, Logistics Trustee, to reach out to the Administration to try and reserve the cafeteria for the meetings. A bigger space will allow for increased social distancing.

**Adjourn:** 8:02pm

- Larissa Scott, 1<sup>st</sup> motion, Tracey Waller, 2<sup>nd</sup>

## APPENDIX A

### **Roll Call, 03May2021:**

- ❖ Melanie Glover
- ❖ Danielle Woeste
- ❖ Heather Newell
- ❖ Kevin Hobbs
- ❖ Phoebe Dickman
- ❖ Larissa Scott
- ❖ Jen Volmer
- ❖ Andy Soloman
- ❖ Barb Siler
- ❖ Kristin Selvaraj
- ❖ James Glover
- ❖ Becky Hobbs
- ❖ Jon Selvaraj
- ❖ Rachele Albon
- ❖ Karen Beildchies
- ❖ Tracy Smith
- ❖ Deb Goffinett
- ❖ Chris Bird
- ❖ Heather Wolfenbarger
- ❖ Marjorie Silva
- ❖ Tracey Waller

**APPENDIX B**  
**Treasurer Report**  
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**BALANCES**

Checking - \$46,713.01

Savings - \$64,518.60

**BOOSTER FUNDS OVERVIEW:**

YTD Income: \$ 63,399.26

YTD Expenses: 52,935.62

YTD Surplus/(Deficit): \$ 10,463.64

Monies Received from Donations/Fundraisers

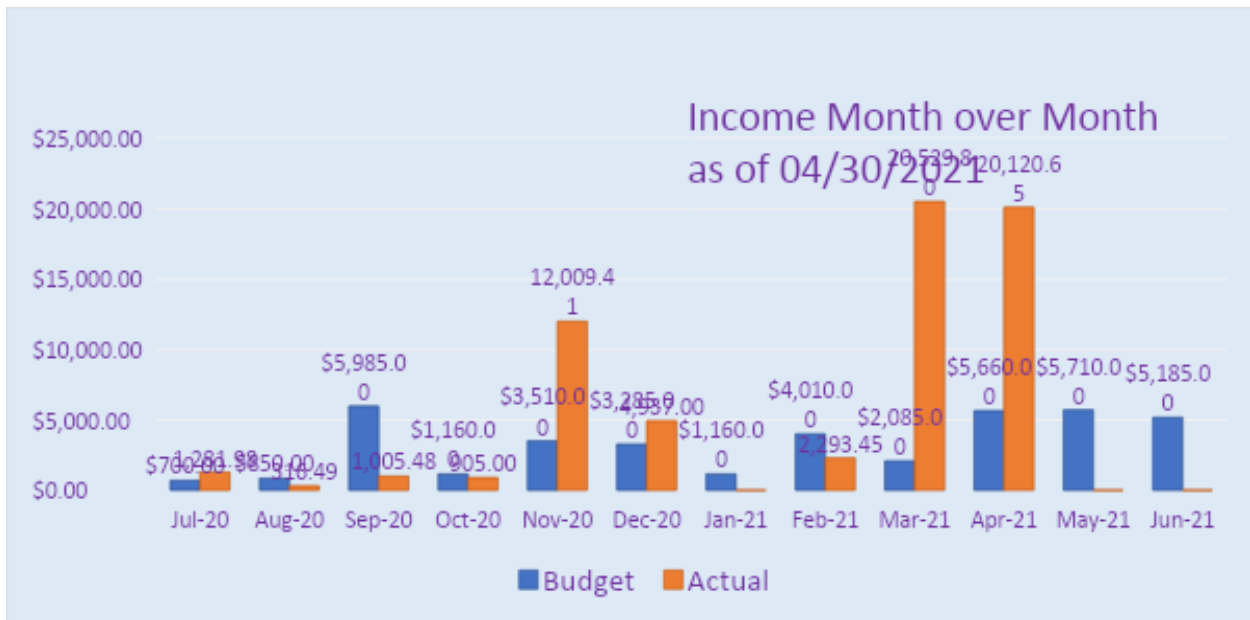
#	Source	Amount
1	Elsa's Dine-In	\$ 425.00
2	BW3 Diner Program	223.15
3	Flower Sales	18,992.50
4	Pies	60.00
5	WI Ads	55.00

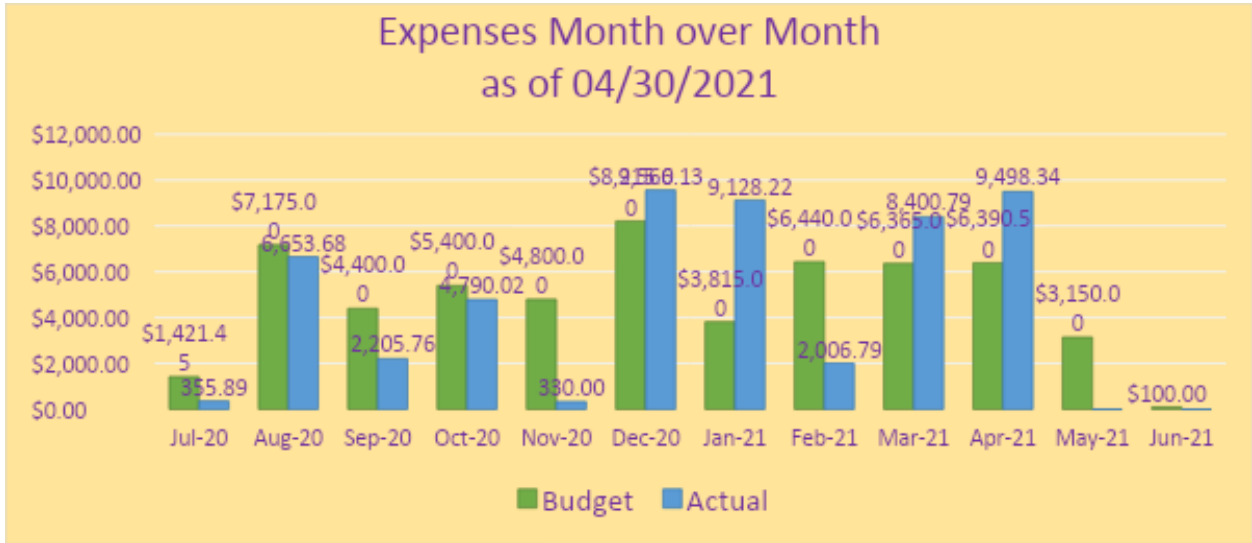
Treasurer Activities

- 1. 2020 Taxes – Completed awaiting final review/submission

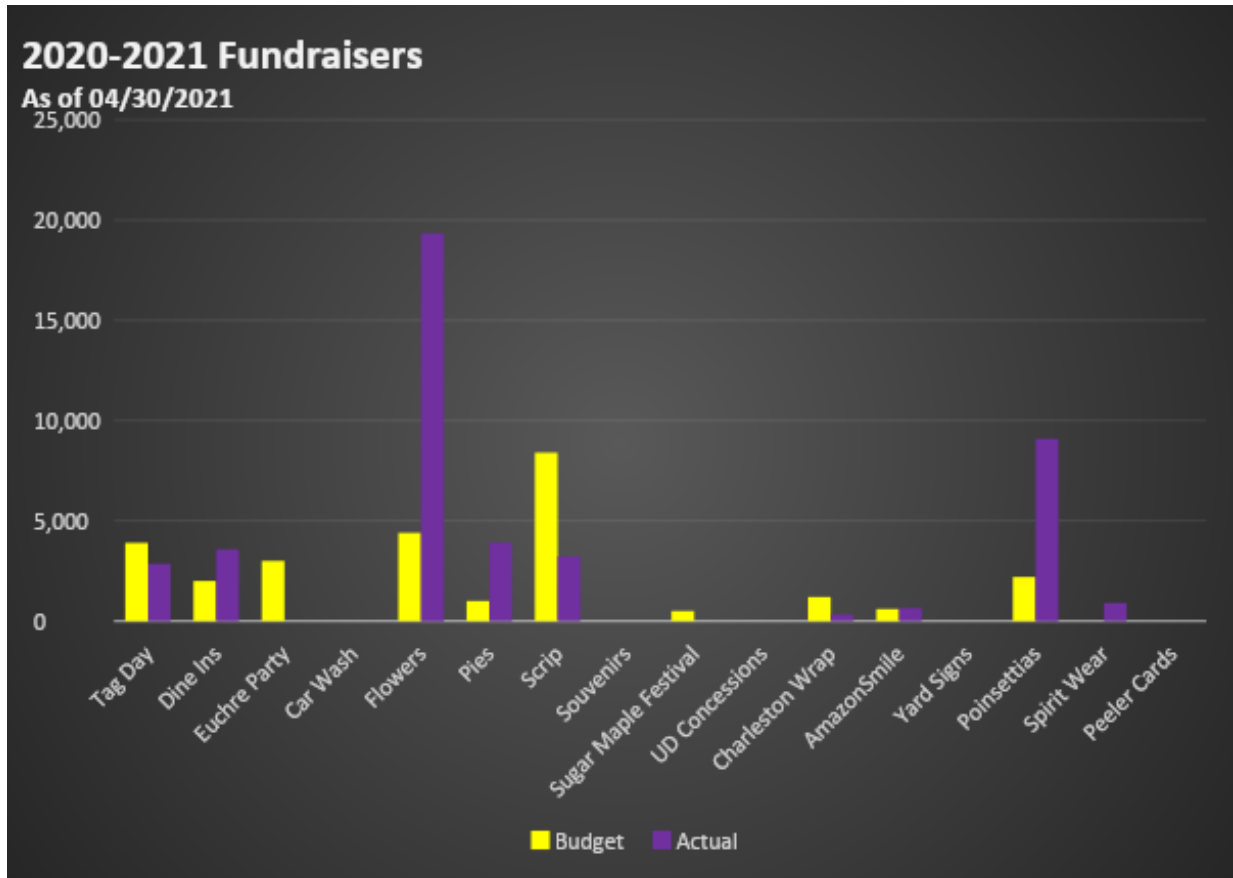
**Graphs Below:**

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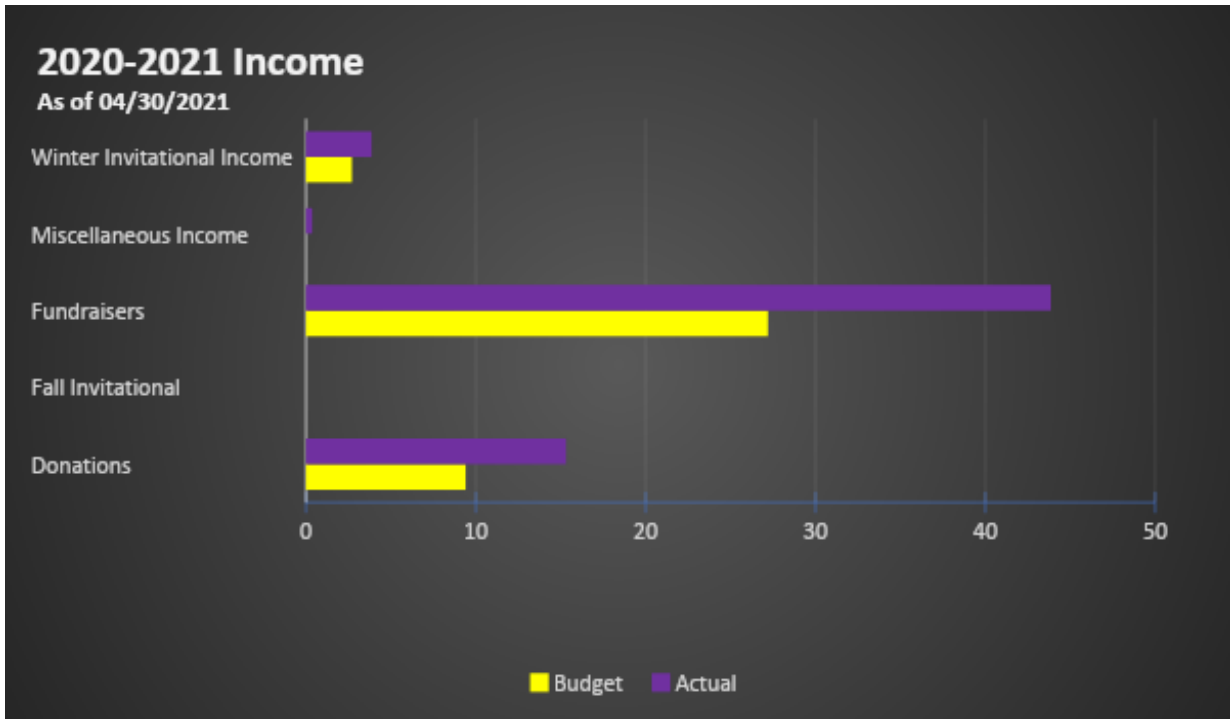




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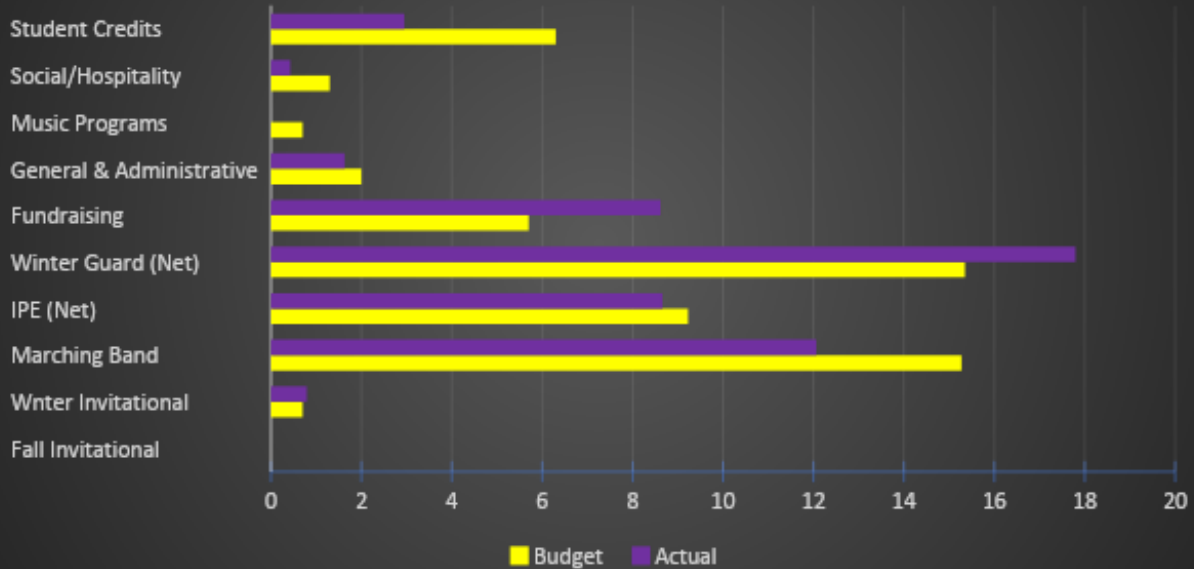
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## 2020-2021 Expenses

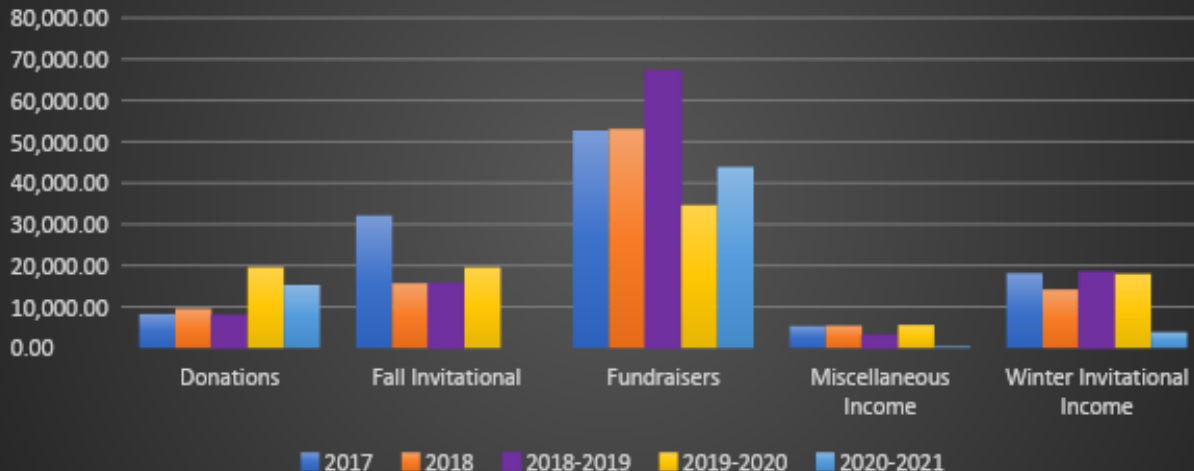
As of 04/30/2021



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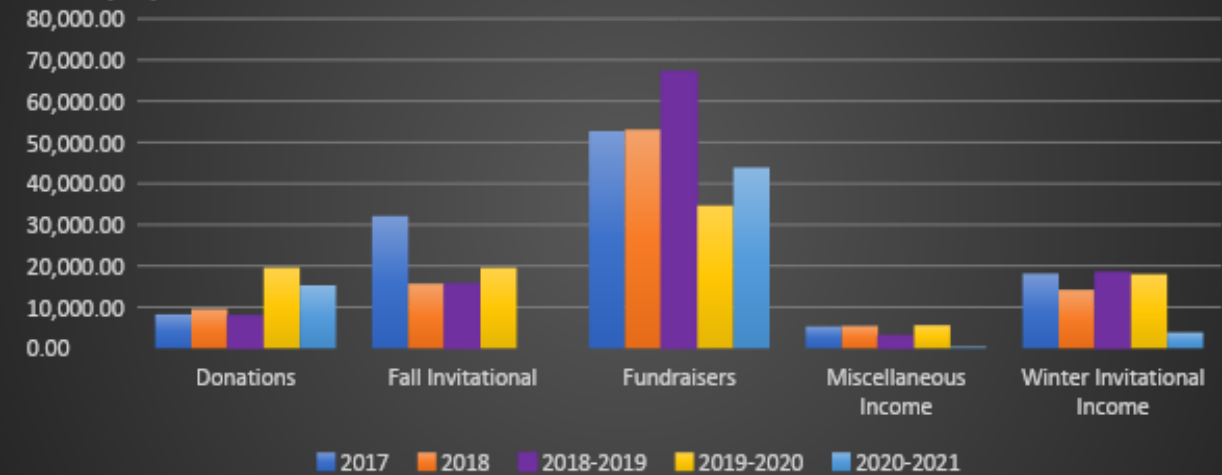
## Income - Year over Year

As of 04/30/2021



## Income - Year over Year

As of 04/30/2021



### APPENDIX B Director's Report 03May2021

- The John Mackey commission is ON!! No updates, but it's looking more like a consortium again, with WSU, Centerville, Beavercreek, Kettering, WGI, Miamisburg, Carroll, and Northmont participating. We are collecting consortium fees from these schools and the world premiere will be at our October concert!
- Later this month we plan to set our concert dates for 2021-2022 school year
- End of the year concert dates are set! Our current plan is to use the same livestream setup as our December and March concerts, but also with the addition of limited live seating.
  - **Monday, May 10 - 6th grade band and choir (at BMS)**
  - **Tuesday, May 11 - 7-12 choir (at BHS - auditorium)**
  - **Thursday, May 13 - HS band - concert and awards (at BHS - gym)**
  - **FRIDAY, MAY 14 - after school rehearsal for graduation - all 9th, 10th, and 11th grade band members attend**
  - **SATURDAY, MAY 15 - graduation performance for all students - 9-12**
  - **SUNDAY, MAY 16 - graduation performance RAIN DATE**
  - **Tuesday, May 18 - 7th and 8th grade band concert (at BHS - gym)**

- **Wednesday, May 19 - Ice Breaker (at BMS cafetorium)**
- **We will need some help cleaning/sanitizing bleachers on 5/13 and 5/18**
- Disney Update: The Disney trip has been postponed and will now take place a year later. We will depart on December 28, 2022 and return home on January 2, 2023 (dates subject to change). All current Freshman and Sophomore students who continue in band will be eligible to go on the trip. A meeting will be held in February 2022 for any student who wishes to sign up and isn't already registered for the trip. Trip cost is looking to remain relatively steady, and we will update you more as we get closer if prices increase
- Marching Band summer and fall schedule: Links sent in email to full schedule
- MB Ice Breaker set for Wednesday, May 19
- We are narrowing our search for a new Percussion Director - announcement coming soon
- Marching band leadership was announced today - congratulations to all who auditioned! We have some very talented students in our program!

**APPENDIX C**  
**Board of Trustees Report**  
**03May2021**

**Bellbrook Music Boosters Board of Trustee Meeting**

**April 27<sup>th</sup>, 2021. 7:00pm via Zoom**

**Present:** Larissa Scott, Jen Volmer, Rod Silva, Jon Selvaraj, Rachele Alban, Karen Beidelschies

**Absent:** Phoebe Dickman

**Role Assignments:**

- Chairperson: Larissa Scott
- Communications: Rachele Alban
- Membership: Phoebe Dickman
- Finance: Karen Beidelschies
- Ways and Means: Jon Selvaraj
- Sponsorship: Rod Silva
- Logistics: Jen Volmer

**Policy and Procedures Review:** No changes were suggested except for the needed updates to Trustee names. (Outgoing/Incoming). Updated document will be sent to Vice President for the

Booster website.

**Check Writer:** Discussion was held in regards to placing the check writer duties under the finance trustee. Everyone was in agreement that it didn't feel like a necessary change and should stay with a volunteer who has knowledge of the programs used for check writing. We decided to bring the topic back to the executive board for discussion.

**Items of discussion:**

Fundraiser committee is needed to help spur the new year of fundraising efforts  
Finding a social committee chair should be a top priority before summer activities get underway. It was discussed that maybe the membership trustee could help spear head this task as a way to help foster relationships between parents, students, and staff. (Using the google form that Phoebe created during last year's ice breaker could be a good way to find someone who would be interested)

**Master Calendar:** There was a lot of discussion about communication and how to stream line it so, it's not overwhelming. Rookie parents often feel lost and struggle to sift through all the information between emails, remind texts, and social media. The hub is a good idea, but a lot of people forget about it after the ice breaker. One suggestion was to send out Ice Breaker packet info prior to the event so parents can look it over and come prepared with questions.